



**CITY OF SCOTTSDALE
HUMAN SERVICES COMMISSION
Regular Meeting MINUTES
Thursday, January 10, 2019
City Hall Kiva Forum
3939 N. Drinkwater Boulevard
Scottsdale, AZ 85251**

PRESENT: Chair Janice Eng, Vice-Chair Denny Brown, Commissioners Ashley Blaine (arrived at 5:04 p.m.), James Campbell, Jayne Hubbard, Edmund Portnoy, and Andrew Song

STAFF: Director Greg Bestgen, HS Managers Michelle Albanese, Tim Miluk, Eugenio Munos-Villafane, and Joanne Meierdirks, Coordinator Deanna Zuppan

Call to Order

Chair Eng called the meeting to order at 5:02 p.m.

Chair Eng welcomed the Mayor's Youth Council members to the meeting.

Roll Call

Members present as listed above.

Public Comment

No members of the public wished to speak.

Approval of Minutes: December 13, 2018

VICE-CHAIR BROWN MOVED TO APPROVE THE DECEMBER 13, 2018 HUMAN SERVICES COMMISSION MEETING MINUTES. COMMISSIONER CAMPBELL SECONDED THE MOTION, WHICH CARRIED SEVEN (7) TO ZERO (0). CHAIR ENG, VICE-CHAIR BROWN, COMMISSIONERS BLAINE, CAMPBELL, HUBBARD, PORTNOY, AND SONG VOTED IN THE AFFIRMATIVE WITH NO DISSENTING VOTES.

REGULAR MEETING AGENDA

1. Housing Choice Voucher Program Annual Agency Plan for FY 2019/2020

Michelle Albanese, Community Assistance Manager, presented the Annual Agency Plan for FY 2019/2020 for the Housing Choice Voucher Program. Her presentation included a brief

overview of the Housing Choice Voucher Program purpose and program eligibility limits. Ms. Albanese noted that Scottsdale has qualified for a total of 735 vouchers and the waitlist was last opened in October of 2017.

The agency plan is a template document that requires housing agencies to provide specific information on past performance and substantial changes that will be made to policies and procedures and must be consistent with the five-year consolidated plan. The City of Scottsdale has been deemed a high performer agency and is therefore eligible to submit a streamlined version of the plan, which includes exemption from certain submissions and statements that would normally have to be included.

Ms. Albanese reviewed the plan, including the listing of significant accomplishments and certifications of compliance. The agency plan is developed with input from the Resident Advisory Board (RAB), which is a nine-member board made up of plan participants in good standing. The City will meet with the RAB on February 6th for input and comments on the plan. City Council will be asked to approve the plan on March 19, 2019. The final report is due to HUD on April 15, 2019.

Commissioners were given an opportunity to ask questions. Ms. Albanese said that payment standards for the zero-bedroom units increased from \$650 to \$744 this year, but all other payment standards stayed the same. She explained that the waitlist can be opened when the list contains 100 applicants or fewer. It will likely be several years before the waitlist will reach a level that will allow it to be opened.

Ms. Albanese explained that funds are distributed from HUD based on the City's utilization and expenditures each month and is allocated in two-month increments. In the past when the government has had a shutdown, HUD has allocated funds based upon level of funding. In the case of funding not being distributed due to the shutdown, funds from the Housing Assistance Payments Equity account would be enough to cover a month or two. In that event, typically, HUD would retroactively reimburse funds that are expended.

Ms. Albanese said that participants are required to submit notification within ten days of a change in income. Discussion ensued regarding enforcement of the guidelines and penalties issued to those individuals that act outside of the policies.

VICE-CHAIR BROWN MOVED TO APPROVE THE HOUSING CHOICE VOUCHER PROGRAM ANNUAL AGENCY PLAN FOR FY 2019/2020. COMMISSIONER HUBBARD SECONDED THE MOTION, WHICH CARRIED SEVEN (7) TO ZERO (0). CHAIR ENG, VICE-CHAIR BROWN, COMMISSIONERS BLAINE, CAMPBELL, HUBBARD, PORTNOY, AND SONG VOTED IN THE AFFIRMATIVE WITH NO DISSENTING VOTES.

2. Director Reports

Greg Bestgen, Director, welcomed the Mayor's Youth Council members to the meeting and acknowledged Trina Ford for administering the program through Youth and Family Services. He thanked Ms. Albanese for her hard work on the Housing Choice Voucher Program and the other programs she administers through the Community Assistance Office.

Director Bestgen noted that the Human Services Pep Rally is scheduled for Wednesday, January 23, 2019. Councilwoman Klapp will make the opening remarks. Commissioners encouraged to attend.

Commissioners are invited to participate in the Parada del Sol Parade on February 9, 2019.

Director Bestgen announced that Adapted Services has begun basketball season with six new teams and Friday Night Lights flag football is being hosted at Chaparral Park. The Bobcats will be wearing their medals and marching in the Parada del Sol Parade in recognition of their accomplishments as fourth in the nation this year. Guardians of the Garden, an intergenerational horticulture therapy program, will include participants from the Senior Centers and the Adapted Services Center working together.

The Senior Expo will be held at the Center for the Arts on February 13, 2019 from 9:00 a.m. to 1:00 p.m. Last year there were approximately 2,000 attendees.

Commissioners are invited to attend the Paiute Community Center Community Conversations. Mr. Bestgen will provide a schedule of upcoming meetings.

Vista del Camino will be hosting the annual Point in Time Count of homeless people on January 22, 2019 from 6:00 a.m. to 2:00 p.m. Volunteers are welcome.

Maricopa County has awarded the City of Scottsdale with additional LIHEAP and TANF funds this year, thanks to the hard work of Manager Eugenio Munos-Villafane and his staff.

3. Adjournment

COMMISSIONER PORTNOY MOVED TO ADJOURN THE MEETING. VICE-CHAIR BROWN SECONDED THE MOTION, WHICH CARRIED SEVEN (7) TO ZERO (0). CHAIR ENG, VICE-CHAIR BROWN, COMMISSIONERS BLAINE, CAMPBELL, HUBBARD, PORTNOY, AND SONG VOTED IN THE AFFIRMATIVE WITH NO DISSENTING VOTES.

With no further business to discuss, being duly moved and seconded, the meeting adjourned at 5:46 p.m.

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